

Minutes of the June 12, 2024, Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The hybrid meeting was held at City Garage, 101 W. Dickman Street, Suite 1000, Baltimore, MD 21230 and by Zoom.

Board members in attendance: Themar Long, Chair; Rich Badmington; Veronica Crosby; Jill Donaldson; Chris Firehock; Karin Lundquist; Nancy Mead; Councilwoman Phylcia Porter; Kelly Quinn; and Bill Reuter, proxy for Quincy Goldsmith. SBGP staff members in attendance: Brad Rogers, Executive Director; Ethan Abbott, Reimagine Middle Branch Manager; Acacia Asbell, Community Grants Director; Liz Cornish, Enhanced Services Director; Neal Friedlander, Community Development Manager; Jeff La Noue, Enhanced Services Manager; Erica Pitkow, Deputy Director (recording minutes); and Samantha Rose, Restoration Manager. Other attendee: Robert Idlett, proxy for Councilwoman Phylcia Porter, who was also in attendance.

Mr. Long called the meeting to order at 6:05 pm and presided. A quorum was not present.

#### Welcome and Overview

Mr. Long highlighted the meeting agenda.

#### Executive Director and Staff Reports

Mr. Rogers provided staffing updates. Ms. Cornish is being promoted to Deputy Director for Programs. This means Ms. Pitkow’s title will now be Deputy Director for Operations. Liz Van Oeveren is being promoted to Senior Community Grants Manager. Colline Emmanuelle is being promoted to Senior Communications and Outreach Manager. SBGP will be posting Enhanced Services Director and Development Director positions this week and for a Community Grants Manager in the fall. SBGP may post additional positions as its work continues to grow.

Mr. Rogers provided updates on Transformational Projects and Middle Branch fundraising. Design work continues for the Westport Waterfront Park. The NorthBay board has voted in favor of pursuing a Middle Branch campus. They are having conversations with BCRP and have funding to begin design work. Funding was secured to launch a native plant nursery, and a consultant is being hired to develop a business plan. The strategy for marine debris removal is being finalized. SBGP is working to design, fund, and build trail network enhancements in South Baltimore.

SBGP has been planning for an endowment to fund long-term maintenance of the MBRI wetlands and expects to receive the first payment toward the endowment within approximately one month. SBGP plans to segregate the funds in a money market account in the short term and assess whether there are better long-term management options for these funds. SBGP’s accountants recommend classifying the funds as committed, and unavailable for any other use without Board action, like the emergency reserves. The Board discussed the endowment proposal in detail, which is anticipated to be voted on at the July 2024 Board meeting. Staff will prepare a resolution.

Mr. Rogers provided communications and outreach updates, including on the upcoming Community Grants cycle and Support Sessions, the upcoming Board application cycle, and recent press coverage.

The RFQ for website development services was released. Boat Around the Middle Branch public tours will be announced soon.

### Committee and Officer Reports

#### Governance and Nominating Committee

Mr. Rogers reported that the committee has not met since the last Board meeting. He shared information and the timeline for the upcoming Board application cycle and requested Board volunteers to help review applications. In addition, the SBGP bylaws need to be amended to address the councilmembers now being ex officio Board members and to address a quorum being based on the number of filled Board seats.

#### Communications Committee

Mr. Badmington reported that the committee has not met since the last Board meeting. The RFQ for website development services was released.

#### Finance Committee

Ms. Mead reported that the committee has not met since the last Board meeting. Mr. Rogers reviewed the April 2024 financial statements and reports.

Mr. Rogers reported that SBGP was the victim of ACH payment fraud and provided a summary of the incident, steps SBGP has taken to address the incident and prevent future fraud, and the status of the ongoing investigation into the fraud by SBGP's bank in an attempt to get the funds returned. The Board discussed the issue in detail, and Ms. Lundquist recommended SBGP inform its auditors.

Ms. Mead requested additional members join the committee, since Mr. Conroy has departed the casino and therefore the Board.

#### Program Committee

Ms. Cornish reported on the June 3, 2024, committee meeting and provided updates on Enhanced Services, including the Carroll Park Recreation Center and Conway Street Park.

Ms. Quinn noted the committee discussed letters of support for Community Grants applications and potentially holding future grant review meetings during the week.

#### Strategic Planning Committee

Mr. Rogers reported on the June 4, 2024, committee meeting and ongoing projects, including Reimagine Middle Branch and the Community Development Fund.

### Public Comments

There were no comments or questions from members of the public or other meeting attendees.

Other Business

Mr. Long reviewed the schedule of upcoming meetings.

Adjournment

There being no further business or comments, the meeting was adjourned at 7:45 pm.