

Minutes of the January 17, 2024 Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The virtual meeting was held by Zoom.

Board members in attendance: Themar Long, Chair; Rich Badmington; Randy Conroy; Veronica Crosby; Jill Donaldson; Diante Edwards; Jasmine Esteve; Chris Firehock; Karin Lundquist; Nancy Mead; Councilwoman Phylicia Porter; Kelly Quinn; Bill Reuter, proxy for Quincy Goldsmith; and Noah Smock. SBGP staff members in attendance: Brad Rogers, Executive Director; Acacia Asbell, Community Grants Director; Liz Cornish, Enhanced Services Director; Colline Emmanuelle, Communications and Outreach Manager; Kanika Feaster-Gordon, Senior Operations Manager; Neal Friedlander, Community Development Manager; Jennifer Johnson, Operations Manager; Jeff La Noue, Enhanced Services Manager; Erica Pitkow, Deputy Director (recording minutes); Samantha Rose, Restoration Manager; and Liz Van Oeveren, Community Grants Manager. Others in attendance: Robert Idlett, proxy for Councilwoman Phylicia Porter who was also in attendance.

Mr. Long called the meeting to order at 6:05 pm and presided. A quorum was present.

Welcome and Overview

Mr. Long highlighted the meeting agenda. Board members introduced themselves.

Minutes of the October 18, 2023; November 15, 2023; and December 13, 2023 Board of Directors Meetings

The minutes of the October 18, 2023; November 15, 2023; and December 13, 2023 Board of Directors meetings were presented and unanimously approved by the Board.

Executive Director and Staff Reports

SBGP staff members, including new staff members, introduced themselves.

Mr. Rogers presented background and overview of SBGP, including the establishment of SBGP in 2016 to help implement the South Baltimore Gateway Master Plan with funding provided by the Local Impact Grants generated by video lottery terminals. He reviewed the SBGP Strategic Plan, which aims to improve the vitality of the District’s communities by focusing on three crucial elements of the Master Plan: Community Development and Revitalization, Environmental Sustainability, and Health and Wellness. To achieve the agenda laid out in the Strategic Plan, SBGP has established three interrelated program areas: Community Grants, Enhanced Services, and Transformational Projects.

Ms. Cornish provided an update on Enhanced Services and highlighted several projects and the master agreement with the City for support of BCRP programs and capital investments. The Carroll Park Recreation Center renovation is on schedule for completion in May 2024. Hard hat tours will be scheduled for February. Design work and pricing for Conway Street Park continues. Phase II design is underway for Florence Cummins Park.

Ms. Emmanuelle conducted training on SBGP’s Crisis Communications Plan.

Ms. Pitkow reviewed ethics and other Board requirements and outstanding compliance.

Ms. Asbell conducted the annual Unconscious Bias Training.

Ms. Pitkow conducted the annual Open Meetings Act Training.

### Committee and Officer Reports

#### Governance and Nominating Committee

Councilwoman Porter reported that the committee has not met since the last Board meeting. She presented an overview of SBGP's Board committees, confirmed the membership of each committee, and invited members to join them:

- Executive: Themar Long, Chair; Jasmine Esteve; Nancy Mead; and Councilwoman Phylicia Porter.
- Communications: Rich Badmington, Chair; Diante Edwards; and Noah Smock.
- Finance: Nancy Mead, Chair; Randy Conroy; Jasmine Esteve; and Karin Lundquist.
- Governance and Nominating: Councilwoman Phylicia Porter, Chair; Veronica Crosby; Jasmine Esteve; Themar Long; and Nancy Mead.
- Program: Noah Smock, Chair; Veronica Crosby; Pastor Alvin Gwynn; Nancy Mead; and Kelly Quinn.
- Strategic Planning: Quincy Goldsmith, Chair; Randy Conroy; Jill Donaldson; Chris Firehock; Karin Lundquist; Nancy Mead; Rev. Willie Pack; Councilwoman Phylicia Porter; Kelly Quinn; and Sophia Silbergeld.

In accordance with the SBGP bylaws, membership of each committee is determined by the Board. However, committee meetings will continue to be open to all Board members regardless of formal committee membership and committee membership may change throughout the year.

Board members were asked to inform Ms. Pitkow by May 1, 2024 if they do not plan to continue to serve on the Board in calendar year 2025 so that SBGP has plenty of time to fill any open Board seats.

#### Communications Committee

Mr. Badmington reported that the committee has not met since the last Board meeting but plans to meet later this month. He provided an update on the website redevelopment project.

#### Finance Committee

Ms. Mead reported on the January 11, 2024 committee meeting. SBGP is planning to engage SB & Company for the FY24 audit and then to re-bid the audit engagement next year.

Ms. Pitkow reviewed the November 2023 financial statements and reports.

### Program Committee

Mr. Smock reported that the committee has not met since the last Board meeting. He and Ms. Asbell reported on the current grant cycle and grant review dates. Board members were reminded that each Board member is expected to help with grant reviews at least once per year.

### Strategic Planning Committee

Mr. Rogers reported on the January 9, 2024 committee meeting and presented a resolution authorizing SBGP to apply for and accept funds from the State of Maryland Department of Housing and Community Development for the new grocery store at the Mt. Clare Junction shopping center. The resolution was unanimously approved by the Board.

### Public Comments

There were no comments or questions from members of the public or other meeting attendees.

### Other Business

Mr. Long reviewed the schedule of upcoming meetings.

### Adjournment

There being no further business or comments, the meeting was adjourned at 7:55 pm.