

Minutes of the January 15, 2020 Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The meeting was held in the Betamore Incubation Space at City Garage, 101 W. Dickman Street, Suite 1000, Baltimore, MD 21230.

Board members in attendance were: Geoffrey Washington, Chair; Debbie Ally-Dickerson; Scott Davis, proxy for Council President Brandon Scott; Jasmine Esteve; Rev. Alvin Gwynn; Quincy Goldsmith; Kevin Hayes, proxy for Councilman Eric Costello; Jayne Jenkins, proxy for Michael Tyson; Phylcia Porter; Alvin Lee; Karl Lowe; Nancy Mead; Bill Reuter; and Noah Smock. SBGP staff members in attendance were: Brad Rogers, Executive Director; Acacia Asbell, Community Grants Director; Amy Bernstein, Community Grants and Communications Manager; Oscar Harrell, Enhanced Services Director; Lauren McDade McLaughlin, Operations Manager; Erica Z. Pitkow, Operations Director (recording minutes); and Marissa Ramirez, Communications and Outreach Specialist. Others in attendance were: Ethan Cohen, Office of the Mayor, City of Baltimore; Neil Friedlander, Office of Councilman Eric Costello; Letta Grant, Baltimore City Health Department Tobacco Cessation Program; and Karin Lundquist.

Mr. Washington called the meeting to order at 6:05 pm and presided. A quorum was present.

Welcome and Overview

Mr. Washington reviewed highlights of SBGP’s work and the meeting agenda.

Board members introduced themselves and welcomed the new Board members.

Minutes of the November 20, 2019 and December 18, 2019 Board of Directors Meetings

The minutes of the November 20, 2019 and December 18, 2019 Board of Directors meetings were presented and unanimously approved by the Board.

Executive Director and Staff Reports

Staff members introduced themselves and discussed their areas of responsibility.

Mr. Rogers presented background and overview of SBGP, including the establishment of SBGP in 2016 to help implement the South Baltimore Gateway Master Plan with funding provided by the Local Impact Grants generated by video lottery terminals. He reviewed the SBGP Strategic Plan, which aims to improve the vitality of the District’s communities by focusing on three crucial elements of the Master Plan: Community Development and Revitalization, Environmental Sustainability, and Health and Wellness. In order to achieve the agenda laid out in the Strategic Plan, SBGP has established three interrelated program areas: Community Grants, Enhanced Services, and Transformational Projects.

Ms. Asbell provided an update on Community Grants and highlighted grantees and their projects, including the Baltimore Compost Collective, the Baltimore Orchard Project, LET’S GO Boys and Girls’ Westport STEM program, and Blue Water Baltimore. Leveling the Playing Field (LPF) provides free, used sports equipment to those in need to make sure every kid gets a chance to play. Board members were asked to help connect SBGP and LPF to any groups in need of sports equipment, particularly in Pigtown. In addition, the SBGP winter-spring 2020 grant cycle is open – the application deadline is February 28,

2020 – and planning is underway for the first Community Grants conference – Fostering Vital Neighborhoods: A Community Capacity Building Conference – scheduled for April 3, 2020.

Ms. Pitkow reviewed ethics and other Board requirements, outstanding compliance, and upcoming Open Meetings Act trainings.

Committee and Officer Reports

Mr. Washington presented an overview of SBGP's Board committees and invited new members.

Governance and Nominating Committee Report

Ms. Porter reported that the committee has not met since the last Board meeting. She stated that in accordance with the bylaws, the Board shall select from among its members individuals to serve as Vice Chair, Treasurer and Secretary during the final meeting of each calendar year. At the November 20, 2019 Board meeting, the Board selected Ms. Porter and Ms. Whitmer to serve as Vice Chair and Treasurer, respectively. The vote on the Secretary position was tabled until the City appointments were received. Ms. Esteve remains interested in serving as Secretary, and no other Board member expressed interest in serving. The Board unanimously voted to select Ms. Esteve to serve as Secretary.

Ms. Porter also stated that in accordance with the bylaws, membership of each committee shall be determined by the Board. Committee meetings will continue to be open to all Board members regardless of formal committee membership and committee membership may change throughout the year, however, the Board previously agreed to confirm the membership of each committee in January.

Ms. Pitkow reviewed the membership of each committee, including new volunteers:

- Communications: Debbie Ally-Dickerson, Chair; Alvin Lee; Bill Reuter; Jayne Jenkins; and Noah Smock.
- Executive: Geof Washington, Chair; Phylicia Porter; Beth Whitmer; and Jasmine Esteve.
- Finance: Beth Whitmer, Chair; Jasmine Esteve; Walt Ettinger; and Neal Friedlander (pending formal designation as proxy for Councilman Eric Costello).
- Governance and Nominating: Phylicia Porter, Chair; Geof Washington; Beth Whitmer; Jasmine Esteve; Karl Lowe; Ethan Cohen
- Program: Bill Reuter, Chair; Sophia Silbergeld; Debbie Ally-Dickerson; Phylicia Porter; Alvin Lee; Karl Lowe; Rev. Alvin Gwynn; Sandy Brennan; and Nancy Mead.
- Strategic Planning: Walt Ettinger, Chair; Geof Washington; Sophia Silbergeld; Alvin Lee; Beth Whitmer; and Rev. Willie Pack.

Strategic Planning Committee Report

Mr. Rogers reported that the committee has not met since the last Board meeting and provided brief updates on Transformational Projects underway and under development, including a potential capital fund.

Mr. Washington had to leave so Ms. Porter took over as presiding officer.

Finance Committee Report

Mr. Rogers reported on the January 13, 2020 committee meeting, including risk management, SBGP's cash management strategy, and the engagement with a compensation consultant to research and develop a compensation program for SBGP. Ms. Pitkow reviewed the November 2019 financial statements and reports and reported that staff and the Finance Committee plan to present the draft FY21 budget at the February 19, 2020 Board meeting.

Program Committee

Mr. Reuter and Ms. Asbell reported on the January 13, 2020 committee meeting and discussed the grant review process, including unconscious bias and grant review training. Board members were reminded that they are expected to participate in one grant review each year.

Communications Committee

Ms. Ally-Dickerson reported that the committee has not met since the last Board meeting and provided a communications update from Ms. Ramirez, including website and social media analytics. New Board members were encouraged to follow SBGP's social media pages. SBGP staff is exploring redeveloping the website with an M/WBE firm due to issues working in the backend of the current website. Important dates were reviewed, including the grant application deadline and the date of the Community Grants conference. Information about free spring youth sports programs should be available soon.

Secretary

Ms. Esteve reported that all meeting documents are being archived and to contact her or Ms. Pitkow with any related questions or requests.

Public Comments

Ms. Grant presented on the Baltimore City Health Department Tobacco Cessation Program. She requested help identifying space for cessation classes in Southwest Baltimore and answered questions.

There were no additional comments or questions from members of the public or other meeting attendees.

Other Business

Ms. Porter reviewed the schedule of upcoming meetings, including Board meetings scheduled for the third Wednesday of each month in 2020. The annual spring public meeting is scheduled for March 11, 2020 at 6:00 pm. Members of the general public are invited to the meeting to provide feedback on the proposed budget for Fiscal Year 2021 as well as the general performance of SBGP. Board members are welcome to attend, but their attendance is not required.

Adjournment

There being no further business or comments, the meeting was adjourned at 7:30 pm.

Minutes of the February 19, 2020 Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The meeting was held in the Betamore Incubation Space at City Garage, 101 W. Dickman Street, Suite 1000, Baltimore, MD 21230.

Board members in attendance were: Geoffrey Washington, Chair; Debbie Ally-Dickerson; Sandy Brennan; Scott Davis, proxy for Council President Brandon Scott; Neal Friedlander, proxy for Councilman Eric Costello; Shakira Garcia, proxy for Jackie Grace; Quincy Goldsmith; Jayne Jenkins, proxy for Michael Tyson; Korey Johnson, proxy for Phylcia Porter; Alvin Lee; Karl Lowe; Nancy Mead; Rev. Willie Pack; Bill Reuter; and Beth Whitmer. SBGP staff members in attendance were: Brad Rogers, Executive Director (by telephone); Acacia Asbell, Community Grants Director; Amy Bernstein, Community Grants and Communications Manager; Oscar Harrell, Enhanced Services Director; Lauren McDade McLaughlin, Operations Manager; Erica Z. Pitkow, Operations Director (recording minutes); and Marissa Ramirez, Communications and Outreach Specialist. There were no members of the public or others in attendance.

Mr. Washington called the meeting to order at 6:05 pm and presided. A quorum was present.

Welcome and Overview

Mr. Washington reviewed highlights of SBGP’s work and the meeting agenda.

Minutes of the January 15, 2020 Board of Directors Meeting

The minutes of the January 15, 2020 Board of Directors meeting were presented and unanimously approved by the Board.

Ms. Brennan stated that she was not at the last Board meeting when committee memberships were confirmed and would like to be a member of the Strategic Planning rather than the Program Committee.

Executive Director and Staff Reports

Mr. Rogers reviewed highlights of the Executive Director and Staff Reports.

Mr. Harrell provided an update on Enhanced Services, including the status of projects completed, underway, and under development. He also highlighted projects, including Living Classrooms’ trash clean-up program, the SoBo Summer Music Series, Rhythms & Reels, and the South Baltimore Gateway Sports Network programs. In response to questions from the Board, Mr. Harrell discussed the mechanics and recruitment for Living Classrooms’ trash clean-up program and interest in the program outside of the District.

Ms. Asbell reported that SBGP is hosting its first Community Grants conference – Fostering Vital Neighborhoods: A Community Capacity Building Conference – on April 3, 2020 and shared information about the keynote speakers and program. SBGP has reached its registration goal of 110 attendees but is still accepting registrations and asked the Board to help spread the word to potential attendees from the District. In response to questions from the Board, Ms. Asbell stated that attendees from outside of the District are permitted to register for the conference and that the application deadline for the current grant cycle is Friday, February 28, 2020 at 5:00 pm.

Ms. Pitkow reviewed ethics and other Board requirements, including the April 30 deadline for CY 2019 financial disclosure filings, and outstanding compliance. She reported that the Open Meetings Act annual trainings were completed and a link to the recorded training will be shared with the Board by email.

Safety Plan Discussion

In the fall, following the development of a safety plan to establish guidelines and procedures to protect members of the general public participating in SBGP-funded programs, the SBGP Board decided to have an in-depth discussion of organizational risk management and liability concerns before finalizing and implementing any policy. Mr. Rogers reviewed SBGP's safety and risk management practices, other background issues, strategic and practical questions, and the safety plan development process and approach. The Board had a detailed discussion regarding risk management and liability concerns, SBGP's organizational approach to safety, SBGP's insurance coverage, SBGP's contract language, SBGP's programs, and practical implications for staff.

The Board agreed to delegate further discussion and work on this topic to the Governance and Nominating, Program, or Strategic Planning Committee. Since Phylcia Porter, Chair of the Governance and Nominating Committee, was not present at the meeting, Ms. Pitkow volunteered to discuss the matter with her before a determination is made regarding to which committee the work is delegated.

Committee and Officer Reports

Finance Committee Report

Ms. Whitmer reported on the February 10, 2020 and February 14, 2020 committee meetings, including FY20 projections, the draft proposed FY21 financial plan (budget), and the engagement with a compensation consultant to research and develop a compensation program for SBGP. Ms. Pitkow reviewed the December 2019 financial statements and reports. Regarding FY20 projections, she also reported that staff and the Finance Committee agreed to work with the Program Committee and then present a proposal for allocating excess and unallocated FY20 funds to the Board before fiscal year-end. Ms. Pitkow presented the proposed FY21 financial plan, including revenues, expenses and assumptions, and timeline, and responded to some questions from the Board.

The Board unanimously voted to present the proposed FY21 financial plan for public comment at the annual Spring Public Meeting scheduled for March 11, 2020. Any public comments will be shared at the March 18, 2020 Board meeting.

Strategic Planning Committee Report

Mr. Rogers reported on the February 4, 2020 committee meeting and provided updates on Transformational Projects underway and under development, including the Middle Branch Waterfront Plan, the Middle Branch Fitness and Wellness Center at Cherry Hill, the grocery access pilot, the CDC operating fund, and a potential capital fund to accompany the CDC operating fund.

Mr. Rogers and Mr. Lee also disclosed to the Board that Mr. Lee is participating in the grocery access pilot. Mr. Lee is recusing himself from discussion, consideration, and voting related to the program in compliance with the City Ethics Code and guidance from the City Ethics Board.

Program Committee

Mr. Reuter and Ms. Asbell reported on the February 3, 2020 and February 10, 2020 unconscious bias and grant review trainings and discussed the grant review process and timeline. Ms. Asbell reminded the Board of the drop-in clinic scheduled for February 26, 2020 and the February 28, 2020 application deadline and asked Board members to share those dates with their networks and communities.

Governance and Nominating Committee Report

Mr. Washington reported that the committee has not met since the last Board meeting.

Communications Committee

Ms. Ally-Dickerson reported on the February 12, 2020 committee meeting and shared expectations and goals for Board members to serve as ambassadors for SBGP through communications and outreach efforts. Ms. Pitkow will distribute the expectations and goals by email along with SBGP talking points.

Secretary

Mr. Washington stated that there was no business to report to his knowledge.

Public Comments

There were no comments or questions from members of the public or other meeting attendees.

Other Business

Mr. Washington reviewed the schedule of upcoming meetings, including Board meetings scheduled for the third Wednesday of each month in 2020. The annual spring public meeting is scheduled for March 11, 2020 at 6:00 pm. Members of the general public are invited to the meeting to provide feedback on the proposed FY21 financial plan as well as the general performance and future plans of SBGP. Board members are welcome to attend, but their attendance is not required.

Adjournment

There being no further business or comments, the meeting was adjourned at 8:00 pm.

Minutes of the March 18, 2020 Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The meeting was held via Zoom screensharing conference call.

Board members in attendance were: Geoffrey Washington, Chair; Debbie Ally-Dickerson; Sandy Brennan; Veronica Crosby; Scott Davis, proxy for Council President Brandon Scott; Walt Ettinger; Neal Friedlander, proxy for Councilman Eric Costello; Shakira Garcia, proxy for Jackie Grace; Quincy Goldsmith; Pastor Alvin Gwynn; Karl Lowe; Nancy Mead; Rev. Willie Pack; Phylcia Porter; Bill Reuter; Sophia Silbergeld; Noah Smock; Michael Tyson; and Beth Whitmer. SBGP staff members in attendance were: Brad Rogers, Executive Director; Acacia Asbell, Community Grants Director; Amy Bernstein, Community Grants and Communications Manager; Oscar Harrell, Enhanced Services Director; Lauren McDade McLaughlin, Operations Manager; Erica Z. Pitkow, Operations Director (recording minutes); and Marissa Ramirez, Communications and Outreach Specialist. Others in attendance were: Ethan Cohen, Office of the Mayor, City of Baltimore; and Jayne Jenkins, proxy for Michael Tyson, who was also in attendance.

Mr. Washington called the meeting to order at 6:00 pm and presided. A quorum was present.

Welcome and Overview

Mr. Washington reviewed highlights of SBGP’s work and the meeting agenda.

Minutes of the February 19, 2020 Board of Directors Meeting

The minutes of the February 19, 2020 Board of Directors meeting were presented and unanimously approved by the Board.

Executive Director and Staff Reports

Mr. Rogers discussed the global COVID-19 pandemic, its current and potential impacts, and SBGP’s planning, preparedness and response. He discussed SBGP’s budgets and financial planning, core programs, and the preliminary scope of COVID-19 response projects in development.

The Board discussed COVID-19 preparedness and scenarios, the preliminary scope of COVID-19 response projects, and coordination with other aid. Ms. Porter stated that she would coordinate an ad hoc committee to facilitate Board members assisting with the response, including in their neighborhoods.

Mr. Rogers reviewed ethics and other Board requirements, and outstanding compliance. Annual financial disclosure filings for calendar year 2019 are due by April 30, 2020.

Committee and Officer Reports

Program Committee

Mr. Reuter and Ms. Asbell reported on the March 14, 2020 Program Committee meeting and the grant application review process. On behalf of the committee, Ms. Asbell presented and reviewed a portfolio

of grant awards recommended for Board approval. Of a total of 32 applications requesting \$1,002,560, the Board was asked to approve awards for 15 grants totaling \$463,186, including four small grants totaling \$17,500; nine medium grants totaling \$306,974; and two large grants totaling \$138,712. Ms. Asbell also reviewed the applications that were not awarded funding.

The Board discussed the recommended grant awards, including the amounts requested versus awarded, whether the implementation of certain grants might be delayed due to COVID-19, and whether the awards should be made provisional based on the closure of the Maryland casinos and interruption in SBGP funding.

The recommended portfolio of grant awards (attached) was unanimously approved by the Board on a provisional basis. SBGP will hold off on executing grant agreements until more information is available regarding the duration of the funding interruption and when the grants will be implemented. The following Board members recused themselves from voting on the awards to the following recipients:

- Sandy Brennan – Southwest Community Council dba Citizens of Pigtown.
- Neal Friedlander – Federal Hill Main Street.
- Pastor Gwynn – God’s Best Family and the Thomas Johnson Elementary and Middle School Parent Teacher Organization.
- Nancy Mead – God’s Best Family.
- Sophia Silbergeld – Living Classrooms.
- Noah Smock – Baltimore Community ToolBank, Pigtown Main Street, Southwest Partnership, and Southwest Community Council dba Citizens of Pigtown.
- Ms. Whitmer – Baltimore Outreach Services, the American Visionary Art Museum, the Institute for Local Self-Reliance, and Federal Hill Main Street.

Ms. Asbell, Mr. Reuter, the Program Committee, and the review team were thanked for their work.

Finance Committee Report

Ms. Whitmer reported on the March 9, 2020 and March 16, 2020 committee meetings. Due to COVID-19, the closure of the Maryland casinos, and the interruption in SBGP’s funding, SBGP updated the proposed FY21 budget to be more conservative and also revised the FY20 budget. The Finance Committee recommends the Board approve the updated proposed FY21 budget and revised FY20 budget, and that SBGP revisit its financial plans on a roughly monthly basis moving forward and revise the FY21 budget as appropriate as more information becomes available regarding the duration of the funding interruption.

Mr. Rogers reviewed the January 2020 financial statements and reports as well as the revised FY20 financial plan (budget) and the updated proposed FY21 financial plan (budget), including revenues, expenses, and assumptions. He reviewed the revised FY20 budget and updated proposed FY21 budget compared to the original FY20 budget, the earlier version of the proposed FY21 budget, and actual results for FY18 and FY19. The FY21 budget was also presented at SBGP’s annual Spring Public Meeting on March 11, 2020 and provided to the Local Development Council for comment. The attendees of the Spring Public Meeting expressed support for the budget.

The revised FY20 budget assumes approximately \$5 million of revenues as of March 31, 2020 and for the fiscal year. The reduction in revenue would be balanced by cancelling the \$1 million currently

encumbered for the South Baltimore GO! (Lyft) Pilot and reducing a planned capital fund request in development by \$1 million. These Transformational Projects reductions would cover the budget gap for the year and provide approximately \$700,000 for COVID-19 response projects.

The proposed FY21 budget was updated to be more conservative, including lower revenues and expenses. Budgeted revenues include a more conservative \$5.025 million from Local Impact Grants and interest income. Mr. Rogers discussed the budgeted program expenses of \$4.494 million and budgeted overhead expenses of \$530,966, which are approximately 89 percent and 11 percent of total expenses, respectively. The proposed FY21 budget preserves core programs, continues to support neighborhoods, keeps overhead expenses low, and assists with COVID-19 response. SBGP has not budgeted to reserve additional emergency reserves, since it already has \$900,000 in emergency reserves and expects revenues to be lower than previous years. Mr. Rogers also reviewed the budget development and approval timeline.

The Board discussed the budgets in detail, including SBGP's financial plans for the remainder of FY20 and projected financial position as of the end of the fiscal year. In response to a question, Mr. Rogers stated that he does not believe there are additional expenses for SBGP to operate entirely remotely. The Board expressed support for approving the revised FY20 budget and updated proposed FY21 budget, and submitting the latter to the Board of Estimates for approval but revisiting it on a roughly monthly basis moving forward and revising it as appropriate.

The Board unanimously voted to approve the updated proposed FY21 budget and revised FY20 budget. The FY 21 budget will be submitted to the Board of Estimates for approval by April 30, 2020 and revisited on a roughly monthly basis.

The Board thanked the Finance Committee and Executive Committee for their work.

Strategic Planning Committee Report

Mr. Rogers reported on the March 3, 2020 committee meeting. He was originally planning to provide an update on the potential capital fund to accompany the CDC operating fund; however, the presentation on that project was tabled until more information is available regarding the duration of the funding interruption.

Governance and Nominating Committee Report

Ms. Porter reported that the committee has not met since the last Board meeting.

Communications Committee

Ms. Ally-Dickerson reported that the committee has not met since the last Board meeting.

Secretary

Mr. Rogers stated that there was no business to report to his knowledge.

Public Comments

There were no comments or questions from members of the public or other meeting attendees.

Other Business

Mr. Washington reviewed the schedule of upcoming meetings, including Board meetings scheduled for the third Wednesday of each month in 2020. The meetings will be held via Zoom screensharing conference call for the foreseeable future due to the COVID-19 pandemic.

Adjournment

There being no further business or comments, the meeting was adjourned at 7:50 pm.

Grantee/Project Manager	Project Title	Grant Tier	SBGP Funding Amount
God's Best Family Inc.	Neighbors Block Party	1/S	\$2,500.00
Southwest Community Council dba Citizens of Pigtown	COP Marketing	1/S	\$5,000.00
LET'S GO Boys and Girls	LET'S GO Westport & Lakeland	1/S	\$5,000.00
Baltimore Community ToolBank	Enhancements to Inventory	1/S	\$5,000.00
Small Grants		4	\$17,500.00
Living Classrooms	BEE SMART Summer Program	2/M	\$8,000.00
American Visionary Art Museum	Flicks from the Hill 2021	2/M	\$11,578.00
Federal Hill Main Street, Inc.	Fed Hill Main St. Op. Support	2/M	\$15,000.00
Baltimore Outreach Services	Wellness for Families	2/M	\$40,000.00
Family Health Centers of Baltimore Inc.	Maternal Child Initiative	2/M	\$40,981.60
Pigtown Main Street	Pigtown ABC easy as 1,2,3	2/M	\$45,488.00
Southwest Partnership	Bird Ambassadors	2/M	\$47,421.00
Institute for Local Self-Reliance (ILSR)	Baltimore Compost Project	2/M	\$48,555.40
Thomas Johnson Elementary and Middle School Parent Teacher Organization	Thomas Johnson Outdoor Space	2/M	\$49,950.00
Medium Grants		9	\$306,974.00
Boys & Girls Clubs of Metropolitan Baltimore	Westport Boys & Girls Club	3/L	\$50,000.00
Westport Patriots	Westport Patriots	3/L	\$88,712.00
Large Grants		2	\$138,712.00
TOTAL		15	\$463,186.00

Minutes of the April 15, 2020 Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The meeting was held via Zoom screensharing conference call.

Board members in attendance were: Geoffrey Washington, Chair; Debbie Ally-Dickerson; Councilman Eric Costello; Veronica Crosby; Scott Davis, proxy for Council President Brandon Scott; Walt Ettinger; Jackie Grace; Quincy Goldsmith; Jayne Jenkins, proxy for Michael Tyson; Alvin Lee; Karl Lowe; Nancy McCole Mead; Rev. Willie Pack; Phylicia Porter; Bill Reuter; Sophia Silbergeld; Noah Smock; and Beth Whitmer. SBGP staff members in attendance were: Brad Rogers, Executive Director; Acacia Asbell, Community Grants Director; Amy Bernstein, Community Grants and Communications Manager; Oscar Harrell, Enhanced Services Director; Lauren McDade McLaughlin, Operations Manager; Erica Z. Pitkow, Operations Director (recording minutes); and Marissa Ramirez, Communications and Outreach Specialist. Others in attendance were: Ethan Cohen, Office of the Mayor, City of Baltimore; and Neal Friedlander, proxy for Councilman Eric Costello, who was also in attendance.

Mr. Washington called the meeting to order at 6:05 pm and presided. A quorum was present.

Welcome and Overview

Mr. Washington reviewed highlights of SBGP’s work and the meeting agenda.

Minutes of the March 11, 2020 Public Meeting and March 18, 2020 Board of Directors Meeting

The minutes of the March 18, 2020 Board of Directors meeting were presented and unanimously approved by the Board. The minutes of the March 11, 2020 Public Meeting were accepted by the Board. (No Board members were in attendance at the Public Meeting.)

Executive Director and Staff Reports

Mr. Rogers discussed the global COVID-19 pandemic, its current and potential impacts, and SBGP’s planning, preparedness and response. He discussed updates on the FY20 and FY21 budgets and presented a 9-month COVID-19 financial plan, which was approved by the Finance Committee and Executive Committee. The COVID-19 financial plan protects organizational capacity and core priorities while enabling SBGP to rapidly mobilize aid programs through December 2020. The current scope of COVID-19 response projects includes distributions of food and other household essentials. SBGP plans to maintain flexibility in its aid programs so that it can continue to anticipate the next phase of aid and how to meet evolving community needs.

The Board discussed the COVID-19 financial plan and COVID-19 response projects. Ms. Grace stated that the casino is working on plans to re-open with physical distancing restrictions in place before the end of the calendar year; lower volumes of visitors would result in lower revenues. The Board further discussed the coordination of COVID-19 response projects, implementation timelines and contractual obligations for existing projects, and the prioritization of funding. Mr. Rogers will discuss the timeline and phasing of funding for the Middle Branch Fitness and Wellness Center at Cherry Hill with BCRP to determine the latest date SBGP funding could be provided. The Program Committee will discuss existing Community Grants and the recent provisional Community Grants awards. The Board accepted the COVID-19

financial plan but agreed to not yet approve it, since it is meant to be a flexible plan and the Finance Committee will continue to review it monthly.

Mr. Rogers provided an update on Transformational Projects. The Middle Branch Fitness and Wellness Center is on schedule for a spring or summer groundbreaking. Board of Estimates approval of the Middle Branch Waterfront Design and Implementation contract is expected soon. The CDC operating fund recipients, and other SBGP grantees and partners, are leading the neighborhood-level response to COVID-19. The South Baltimore GO! pilot was cancelled while the grocery access pilot funded by the City was extended through summer 2020. SBGP will continue to explore a potential future capital fund to accompany the CDC operating fund.

Ms. Pitkow reviewed ethics and other Board requirements, and outstanding compliance. The deadline for annual financial disclosure filings for calendar year 2019 was changed to July 15, 2020 or 30 days after the State's stay-at-home executive order is lifted, whichever is later. There are no ethics trainings scheduled at this time.

Committee and Officer Reports

Finance Committee Report

Ms. Whitmer reported on the March 24, 2020; March 27, 2020; and April 13, 2020 committee meetings, including updates on the FY20 and FY21 financial plans and the COVID-19 financial plan, which the committee will review at least monthly. Ms. Pitkow reviewed the February 2020 financial statements and reports.

Strategic Planning Committee Report

Mr. Ettinger reported that the committee has not met since the last Board meeting.

Governance and Nominating Committee Report

Ms. Porter reported that the committee has not met since the last Board meeting but is scheduling a meeting in the coming weeks to discuss SBGP's risk management and safety strategy as well as the upcoming Board application and nomination process. She reviewed the tentative timeline for the Board application and nomination process, which will be distributed once it is finalized. The five directly appointed Board members whose current terms end December 31, 2020 were reminded of such, thanked for their service, and invited and encouraged to apply for reappointment to the Board.

Program Committee

Mr. Reuter reported that the committee has not met since the last Board meeting but has a meeting scheduled for June 8, 2020. The Summer/Fall 2020 grant cycle has been cancelled due to the COVID-19 pandemic and funding interruption.

Communications Committee

Ms. Ally-Dickerson reported that the committee has not met since the last Board meeting. She reminded Board members to share the SBGP COVID-19 Aid Request Form with their communities and networks.

Secretary

Mr. Rogers stated that there was no business to report to his knowledge.

Public Comments

There were no comments or questions from members of the public or other meeting attendees.

Other Business

Councilman Costello thanked Mr. Rogers and the staff for reaching out to the City and SBGP's work on COVID-19 response.

In response to a question, Mr. Rogers reminded the Board that it approved the FY21 budget at the March 18, 2020 meeting and agreed to proceed with the budget process as originally planned. Therefore, the FY21 budget was submitted to the Board of Estimates.

Mr. Washington reviewed the schedule of upcoming meetings, including Board meetings scheduled for the third Wednesday of each month in 2020. The meetings will be held via Zoom screensharing conference call for the foreseeable future due to the COVID-19 pandemic.

Adjournment

There being no further business or comments, the meeting was adjourned at 7:50 pm.

Minutes of the May 20, 2020 Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The meeting was held via Zoom screensharing conference call.

Board members in attendance were: Geoffrey Washington, Chair; Debbie Ally-Dickerson; Veronica Crosby; Sandy Davis; Scott Davis, proxy for Council President Brandon Scott; Jasmine Esteve; Walt Ettinger; Neal Friedlander, proxy for Councilman Eric Costello; Jackie Grace; Quincy Goldsmith; Jayne Jenkins, proxy for Michael Tyson; Alvin Lee; Karl Lowe; Nancy McCole Mead; Bill Reuter; Noah Smock; and Beth Whitmer. SBGP staff members in attendance were: Brad Rogers, Executive Director; Acacia Asbell, Community Grants Director; Amy Bernstein, Community Grants and Communications Manager; Oscar Harrell, Enhanced Services Director; Lauren McDade McLaughlin, Operations Manager; Erica Z. Pitkow, Operations Director (recording minutes); and Marissa Ramirez, Communications and Outreach Specialist. Also in attendance was: Robin Ayele, City of Baltimore Department of Housing and Community Development.

Mr. Washington called the meeting to order at 6:05 pm and presided. A quorum was present.

Welcome and Overview

Mr. Washington reviewed highlights of SBGP’s work and the meeting agenda. Meeting attendees introduced themselves.

Minutes of the April 15, 2020 Board of Directors Meeting

The minutes of the April 15, 2020 Board of Directors meeting were presented and unanimously approved by the Board.

Executive Director and Staff Reports

Mr. Rogers provided an update on SBGP’s program work and COVID-19 response, including distributions of food and other household essentials, the aid request form, and planning for safe main street re-openings. He also discussed a possible federal reimbursement for COVID-19 response since FEMA reimburses local governments and their partners for the emergency aid they provide. Mr. Rogers shared updates on the Middle Branch Waterfront planning; the Grocery Access Pilot, which was extended at least through the summer; and BOPA’s SoBo concert series. SBGP and BOPA are exploring whether the concert series can be held in a safe mobile and/or virtual format. Ms. Asbell provided an update on Community Grants, including how SBGP is working to support existing grantees, and shared several project highlights.

Mr. Rogers noted that staff-level communications updates would be reported by staff moving forward. Ms. Ramirez shared media highlights and requested details and invitations to neighborhood meetings as well as assistance with outreach for the Board application process.

Ms. Pitkow reviewed ethics and other Board requirements, and outstanding compliance. The deadline for annual financial disclosure filings for calendar year 2019 was changed to July 15, 2020. There are no ethics trainings scheduled at this time.

Committee and Officer Reports

Finance Committee Report

Ms. Whitmer reported on the May 11, 2020 committee meeting, including updates on the upcoming FY20 audit and the nine-month COVID-19 financial plan. Ms. Pitkow reviewed the March 2020 financial statements and reports.

On behalf of the Finance Committee, Mr. Rogers presented a resolution documenting the Board's authorization of the nine-month COVID-19 financial plan and budget adjustments the Board agreed to at its March and April meetings. Mr. Rogers reminded the Board that it approved the FY21 budget at the March 18, 2020 meeting and agreed to proceed with the budget process as originally planned. Therefore, the FY21 budget was submitted to the Board of Estimates with a cover memo indicating that SBGP anticipates revising the budget in response to the COVID-19 pandemic.

The Board discussed the resolution, and Mr. Washington asked Ms. Grace if the Horseshoe Casino has a sense of when operations may resume and what re-opening may look like. She responded that the casino does not have a sense of timing but believes they are included in either Phase 3 or between Phases 2 and 3 of the Governor's reopening plan. All of the Maryland casinos recently submitted reopening plans for reduced capacity to the gaming commission for review and approval.

The Board unanimously voted to adopt the resolution authorizing the COVID-19 financial plan and adjustments.

Governance and Nominating Committee Report

Mr. Rogers reported on the April 28, 2020 committee meeting. The Committee agreed to a safety and risk management strategy and general principles, which were presented; the safety plan is being revised for further committee review and discussion. Ms. Pitkow reviewed the upcoming Board application and nomination process and timeline as well as draft proposed amendments to the SBGP bylaws, which will be distributed and presented for Board review and approval once they are finalized. Mr. Rogers discussed Board and staff development and relationship-building efforts, including Board and staff activities and neighborhood tours, to promote learning about the District and one another.

Strategic Planning Committee Report

Mr. Ettinger reported on the May 5, 2020 committee meeting, including updates on Transformational Projects underway. Mr. Rogers shared updates on the Middle Branch Fitness and Wellness Center at Cherry Hill, the Middle Branch Waterfront planning, and the CDC operating awards. Mr. Ettinger and Mr. Rogers shared that the committee plans to begin leading strategic conversations related to the SBGP Strategic Plan, starting with "getting to know" the Strategic Plan at the next Board meeting.

Program Committee

Mr. Reuter reported that the committee has not met since the last Board meeting but has a meeting scheduled for June 8, 2020.

Communications Committee

Ms. Ally-Dickerson reported that the committee has not met since the last Board meeting and stated that there was no business to report.

Secretary

Ms. Esteve stated that there was no business to report.

Public Comments

Ms. Ayele introduced herself and stated that she is new to her position, Neighborhood Development Officer (NDO) for South and Southwest Baltimore, but not to the City of Baltimore Department of Housing and Community Development. She is excited about the role and getting to know the area, SBGP, and other stakeholders.

There were no additional comments or questions from members of the public or other meeting attendees.

Other Business

Mr. Washington and Mr. Rogers reviewed the schedule of upcoming meetings, including Board meetings scheduled for the third Wednesday of each month in 2020. The meetings will be held via Zoom screensharing conference call due to the COVID-19 pandemic until further notice.

Adjournment

There being no further business or comments, the meeting was adjourned at 8:00 pm.

Minutes of the June 17, 2020 Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The meeting was held via Zoom screensharing conference call.

Board members in attendance were: Geoffrey Washington, Chair; Debbie Ally-Dickerson; Sandy Brennan; Scott Davis, proxy for Council President Brandon Scott; Jasmine Esteve; Walt Ettinger; Neal Friedlander, proxy for Councilman Eric Costello; Quincy Goldsmith; Jayne Jenkins, proxy for Michael Tyson; Alvin Lee; Nancy McCole Mead; Rev. Willie J. Pack, Sr.; Phylicia Porter; Bill Reuter; Noah Smock; and Beth Whitmer. SBGP staff members in attendance were: Brad Rogers, Executive Director; Acacia Asbell, Community Grants Director; Amy Bernstein, Community Grants and Communications Manager; Oscar Harrell, Enhanced Services Director; Lauren McDade McLaughlin, Operations Manager; and Erica Z. Pitkow, Operations Director (recording minutes).

Mr. Washington called the meeting to order at 6:05 pm and presided. A quorum was present.

Welcome and Overview

Mr. Washington reviewed highlights of SBGP’s work and the meeting agenda.

Minutes of the May 20, 2020 Board of Directors Meeting

The minutes of the May 20, 2020 Board of Directors meeting were presented and unanimously approved by the Board.

Executive Director and Staff Reports

Mr. Rogers presented a draft statement from the SBGP Board in support of and solidarity with Black Lives Matter, which was previously shared by email, and discussed SBGP’s commitment to equity. He asked that any Board member that does not wish to have their name included on the letter email him before Monday. The statement will be shared on SBGP’s website and elsewhere next week. Mr. Washington stated that he and Mr. Rogers drafted the statement, which was then shared with the Executive Committee before being shared with the full Board. It is consistent with SBGP’s Strategic Plan and any related ongoing discussions will be handled by the Strategic Planning Committee.

Mr. Rogers provided an update on SBGP’s program work and COVID-19 response, including a main street reopening design and implementation initiative and the Middle Branch work. Mr. Harrell provided an update on Enhanced Services and COVID-19 response projects, including food and aid distributions with various partners, main street reopenings, and other projects.

Ms. Bernstein provided a communications update, including media highlights. The groundbreaking for the Cherry Hill Fitness and Wellness Center and Ripken turf ball field is scheduled for September 3, 2020 in partnership with BCRP and the Ripken Foundation. Outreach around the Board application process has begun, and Board members were asked to share the information with their communities and networks.

Ms. Pitkow reviewed ethics and other Board requirements, and outstanding compliance. The deadline for annual financial disclosure filings for calendar year 2019 is July 15, 2020. There are no ethics trainings scheduled at this time.

Committee and Officer Reports

Governance and Nominating Committee Report

Ms. Porter and Mr. Rogers reported on the June 4, 2020 committee meeting. Mr. Rogers reviewed the updated draft safety plan and discussed the proposed safety and risk management strategy. In response to a question, Mr. Rogers discussed the rationale and process for determining what constitutes “dangerous activities” on a case-by-case basis. Mr. Rogers and Ms. Porter will review the plan and consider whether to include additional guidance.

Ms. Pitkow reviewed the Board application and nomination process and timeline. Outreach has begun, and SBGP has invited current Board members and past applicants to apply. Ms. Pitkow requested volunteers to help with the application review process.

Ms. Pitkow reviewed the proposed amendments to the SBGP bylaws, which were distributed to the full Board by email and will be presented for approval at the July 15, 2020 Board meeting. In response to questions, Mr. Rogers stated that service limits apply to Board members only, not proxy members, and Ms. Porter discussed the committee’s conversation regarding balancing the desires for institutional knowledge and diverse participation on the Board.

Mr. Rogers discussed Board and staff development and relationship-building efforts, including neighborhood tours, to promote learning about the District and one another. He thanked Bill Reuter for coordinating and leading a wonderful tour of Ridgely’s Delight and Pigtown.

Strategic Planning Committee Report

Mr. Ettinger reported that the committee has not met since the last Board meeting but is beginning the strategic conversations related to the SBGP Strategic Plan as reported at the previous Board meeting. Mr. Rogers shared background and an overview of the SBGP Strategic Plan and discussed SBGP’s commitment to equity and funding to date by sector.

Board members were invited to share their thoughts and questions. Mr. Goldsmith said he thinks the map of SBGP funding by sector is positive but also raised the question of what it measures and whether there are other ways to measure SBGP funding to grassroots organizations and initiatives led by people of color. Mr. Washington and Mr. Rogers discussed some of SBGP’s program evaluation and performance measurement efforts. There was some additional discussion and the Board agreed to continue the conversation at Strategic Planning Committee meetings.

Program Committee

Mr. Reuter reported on the June 8, 2020 committee meeting, including updates on the Community Grants and Enhanced Services programs. There is no grant cycle currently planned due to the casino closures and interruption of SBGP’s funding. In response to a question, Ms. Asbell discussed ongoing

communications regarding SBGP's funding with grantees under contract and those awaiting contracts from the last cycle of grant awards. She agreed to reach out to grantees again.

Finance Committee Report

Ms. Whitmer reported on the June 16, 2020 committee meeting, and Ms. Pitkow reviewed the April 2020 financial statements and reports. Mr. Rogers noted that the Governor recently authorized local jurisdictions to reopen casinos, and SBGP expects some future revenues since the casinos are beginning to reopen with capacity and other restrictions; however, SBGP's future revenues are still largely uncertain and SBGP will continue to follow the financial plan through December 2020.

Communications Committee

Ms. Ally-Dickerson reported that the committee has not met since the last Board meeting and reminded Board members to share the Board application information with their communities and networks.

Secretary

Ms. Esteve stated that there was no business to report.

Public Comments

There were no comments or questions from members of the public or other meeting attendees.

Other Business

Mr. Washington and Mr. Rogers reviewed the schedule of upcoming meetings, including Board meetings scheduled for the third Wednesday of each month in 2020. The meetings will be held via Zoom screensharing conference call due to the COVID-19 pandemic until further notice.

Mr. Washington repeated the request for volunteers to help with the Board application review process, emphasizing that it is important to SBGP and a helpful way to get more involved.

Adjournment

There being no further business or comments, the meeting was adjourned at 7:55 pm.

Minutes of the July 15, 2020 Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The meeting was held via Zoom screensharing conference call.

Board members in attendance: Geoffrey Washington, Chair; Sandy Brennan; Scott Davis, proxy for Council President Brandon Scott; Neal Friedlander, proxy for Councilman Eric Costello; Quincy Goldsmith; Jayne Jenkins, proxy for Michael Tyson; Nancy McCole Mead; Michael Murphy; Bill Reuter; Sophia Silbergeld; Noah Smock; and Beth Whitmer. SBGP staff members in attendance: Brad Rogers, Executive Director; Acacia Asbell, Community Grants Director; Amy Bernstein, Community Grants and Communications Manager; Oscar Harrell, Enhanced Services Director; Lauren McDade McLaughlin, Operations Manager; Erica Z. Pitkow, Operations Director (recording minutes); and Marissa Ramirez, Communications and Outreach Specialist.

Mr. Washington called the meeting to order at 6:25 pm and presided. A quorum was present.

Welcome and Overview

Mr. Washington reviewed highlights of SBGP’s work and the meeting agenda. Meeting attendees introduced themselves.

Minutes of the June 17, 2020 Board of Directors Meeting

The minutes of the June 17, 2020 Board of Directors meeting were presented and unanimously approved by the Board.

Executive Director and Staff Reports

Mr. Rogers provided an update on SBGP’s actual performance compared to the COVID-19 financial plan through the end of the calendar year. SBGP’s spending has been in line with the plan, and SBGP will receive some revenue for June 2020, when the central Maryland casinos began reopening. SBGP will continue to follow the financial plan and monitor future revenues.

Mr. Rogers provided an update on SBGP’s program work and COVID-19 response, including food distributions, the main street reopening “Design for Distancing” initiative in Pigtown and Federal Hill, and the CDC operating awards. SBGP has been experiencing less demand for food distributions overall as more support options become available. Some food distribution is expected to continue. The CDC operating awards are due for their first annual reviews, for which planning is underway.

Mr. Rogers also provided an update on the Middle Branch Waterfront project, including an overview of and update on allegations against contractor West 8, the Dutch firm leading the design team. On the evening of June 29, 2020, SBGP staff members and others received an anonymous email containing serious allegations of racially insensitive behavior by employees of West 8. The email included a photo from 2012 showing the children of a former employee attending a holiday party in blackface. This widespread Christmas tradition in the Netherlands is racially inflammatory and offensive to many. SBGP condemns it loudly and without reservation.

From the receipt of the email, Mr. Rogers stated that the leadership of SBGP and Parks & People have taken this matter extremely seriously and worked closely with partners at the City of Baltimore to act quickly, ethically, and professionally to protect the interests of the people of Baltimore. West 8 responded to the allegations by disclaiming the statements but acknowledging the photo, which they condemn as racist. Following the party, West 8 ceased permitting such celebrations in their offices since 2012, and no one shown in the photo ever worked on the Middle Branch project. On July 2, 2020, West 8 volunteered to leave the Middle Branch design team so as not to do harm to the project and community.

The project will continue to move forward as planned, and several implementation projects are underway. The groundbreaking for the Middle Branch Fitness and Wellness Center and Ripken field is scheduled for September 3, 2020 in partnership with BCRP and the Ripken Foundation. The trash wheel is under construction. BGE approved use of their site for a vegetated berm and fundraising continues for that project.

Ms. Ramirez provided a communications update. Outreach for the Board application process continues, and the application is open. Board members were asked to help with outreach, including sharing the opportunity with at least two to three individuals or businesses/organizations in their communities and networks.

Ms. Pitkow reviewed ethics and other Board requirements and outstanding compliance. The deadline for annual financial disclosure filings for calendar year 2019 was July 15, 2020. There are no ethics trainings scheduled at this time.

Committee and Officer Reports

Governance and Nominating Committee Report

Ms. Pitkow reported that the committee has not met since the last Board meeting and provided an update on the Board application, review, and nomination process. The application opened on July 1, 2020, and outreach continues. SBGP has invited current Board members and past applicants to apply. Ms. Pitkow requested volunteers to help with the Board application review process and received several volunteers.

Ms. Pitkow provided background on and reviewed proposed amendments to the SBGP bylaws to clarify when terms begin (in the cases of mid-term appointments) as well as provisions related to service limits, breaks in service, and reappointments. The amendments were provided to the full Board in writing on June 15, 2020 along with notice that they would be considered at tonight's Board meeting.

The proposed bylaws amendments were unanimously adopted by the Board and will be submitted to the City Board of Estimates for approval.

Ms. Pitkow discussed Board and staff development and relationship-building efforts, including neighborhood walking tours, to promote learning about the District and one another. She thanked Noah Smock for coordinating and leading an upcoming tour of the Carroll-Camden Industrial Area and invited other Board members to volunteer to lead tours of their neighborhoods.

Strategic Planning Committee Report

Mr. Rogers reported on the July 7, 2020 committee meeting, including a very thoughtful initial conversation about addressing racial equity through SBGP's work and measuring SBGP's funding to grassroots initiatives and organizations led by people of color.

Program Committee

Mr. Reuter reported that the committee has not met since the last Board meeting. The next committee meeting is scheduled for August 10, 2020, and the committee is coordinating a virtual site visit with grantee Habitat for Humanity, which all Board and staff members are welcome to attend.

Finance Committee Report

Ms. Whitmer reported on the July 13, 2020 committee meeting and noted that SBGP will receive some revenue for June 2020, when the central Maryland casinos began reopening. SBGP will continue to follow the financial plan through the end of the calendar year and monitor future revenues. Ms. Pitkow reviewed the May 2020 financial statements and reports.

Communications Committee

Ms. Pitkow and Ms. Ramirez reported that the committee has not met since the last Board meeting and reminded Board members to share the Board application information with their communities and networks.

Secretary

Mr. Rogers stated that there was no business to report to his knowledge.

Public Comments

There were no comments or questions from members of the public or other meeting attendees.

Other Business

Mr. Washington and Mr. Rogers reviewed the schedule of upcoming meetings, including Board meetings scheduled for the third Wednesday of each month in 2020. The meetings will be held via Zoom screensharing conference call due to the COVID-19 pandemic until further notice.

Adjournment

There being no further business or comments, the meeting was adjourned at 7:20 pm.

Minutes of the August 19, 2020 Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The meeting was held via Zoom screensharing conference call.

Board members in attendance: Phylicia Porter, Vice Chair; Debbie Ally-Dickerson; Veronica Crosby; Walt Ettinger; Neal Friedlander, proxy for Councilman Eric Costello; Quincy Goldsmith; Pastor Alvin Gwynn; Jayne Jenkins, proxy for Michael Tyson; Alvin Lee; Nancy McCole Mead; Bill Reuter; Noah Smock; and Beth Whitmer. SBGP staff members in attendance: Brad Rogers, Executive Director; Amy Bernstein, Community Grants and Communications Manager; Oscar Harrell, Enhanced Services Director; Lauren McDade McLaughlin, Operations Manager; Erica Z. Pitkow, Operations Director (recording minutes); and Marissa Ramirez, Communications and Outreach Specialist.

Ms. Porter called the meeting to order at 6:10 pm and presided. A quorum was present.

Welcome and Overview

Ms. Porter reviewed highlights of SBGP’s work and the meeting agenda. Meeting attendees introduced themselves.

Minutes of the July 15, 2020 Board of Directors Meeting

The minutes of the July 15, 2020 Board of Directors meeting were presented and unanimously approved by the Board.

Executive Director and Staff Reports

Mr. Rogers provided an update on SBGP’s program work and COVID-19 response and shared an infographic on the outcomes of the food distributions in response to COVID-19. Mr. Rogers also provided an update on the Middle Branch Waterfront planning effort, including the status of contractors and the design team (it was noted that West 8 voluntarily left the design team), the project brief, the timeline, community committees, and several implementation projects. The groundbreaking for the Middle Branch Fitness and Wellness Center at Cherry Hill is scheduled for September 2020 along with the turf ballfield in partnership with BCRP and the Cal Ripken, Sr. Foundation. The Gwynns Falls Trash Wheel is under construction and scheduled for completion by the end of the year. Fundraising continues for a vegetated resiliency berm at the BGE Spring Gardens Service Center site. Fundraising and planning for enhancements to the Middle Branch Trail and the design of a trail to BWI continue. GreenVest is assembling a proposal to finance living shorelines.

Mr. Rogers provided an update on SBGP’s actual performance compared to the COVID-19 financial plan through the end of the calendar year. SBGP’s spending has been within the plan, and SBGP continues to receive some revenue since the casinos began reopening in late June 2020. SBGP will continue to follow the financial plan and monitor future revenues. However, there remains uncertainty regarding future revenues due to the pandemic, the economy, and state and national politics. The Board briefly discussed community needs and how to spend SBGP funding moving forward. The Finance Committee will continue the discussion related to revising SBGP’s financial plans.

Mr. Harrell provided an update on Enhanced Services, including COVID-19 response and recovery projects, partners, and communities served. He highlighted several projects, including main street maintenance and landscaping, the Federal Hill and Pigtown Main Street reopening efforts, the turf ballfield at Reedbird Park, and support for the Baltimore Urban Baseball Association (BUBA) as they occupy a new facility in the District.

Mr. Rogers provided a communications update. The Board application period closed on August 14, 2020. The public comment period is now open, and comments on applicants must be submitted by Friday, August 28, 2020.

Ms. Pitkow reviewed ethics and other Board requirements and outstanding compliance. The deadline for annual financial disclosure filings for calendar year 2019 was July 15, 2020. There are no ethics trainings scheduled at this time.

Committee and Officer Reports

Governance and Nominating Committee

Ms. Porter reported that the committee has not met since the last Board meeting and provided an update on the Board application review and nomination process and timeline. The application period closed on August 14, 2020, and SBGP received 16 applications. The public comment period is open until August 28, 2020, and then the application reviews will begin.

Ms. Porter discussed Board and staff development and relationship-building efforts, including neighborhood walking tours and grantee site visits being coordinate for the Program Committee. She thanked Noah Smock for coordinating and leading a tour of the Carroll-Camden Industrial Area on July 22, 2020 and invited other Board members to volunteer to lead tours of their neighborhoods.

Strategic Planning Committee

Mr. Ettinger reported on the August 4, 2020 committee meeting and provided an update on the first annual review of the CDC operating awards to Cherry Hill Development Corporation and Southwest Partnership in partnership with Pigtown Main Street, which are up for renewal. (The third and final CDC operating award, to Westport CEDC, is up for renewal in October 2020.) Mr. Rogers provided an overview of the operating support fund and process, including application, award, and implementation. He discussed ongoing project monitoring by SBGP staff; reporting by and quarterly and year-end meetings with the awardees; staff reviews, evaluations and recommendations to the committee; and committee recommendations to the Board regarding the renewal, modification, or termination of the awards. The committee found that Cherry Hill Development Corporation met or exceeded all operational and program goals and recommended continuing funding for another year. The committee found that Southwest Partnership and Pigtown Main Street met all organizational goals and made good faith progress towards meeting program goals given COVID-19 related limitations, and the committee recommended continuing funding for another year.

The Board discussed the work and progress of the awardees and reaffirmed the importance of providing operating support.

The Board unanimously approved the continuation of funding for the CDC operating awards to Cherry Hill Development Corporation and Southwest Partnership in partnership with Pigtown Main Street.

Program Committee

Mr. Reuter reported on the August 10, 2020 committee meeting and grantee site visits being coordinated for the Program Committee.

Finance Committee

Ms. Whitmer reported on the August 10, 2020 committee meeting, SBGP's financial performance, and a discussion about financial planning. The Finance Committee plans to continue that discussion at its September meeting, including addressing revising SBGP's financial plans.

Ms. Pitkow reviewed the June 2020 financial statements and reports. SBGP's independent auditor is scheduled to present the audited financial statements at the September 2020 Board meeting.

Communications Committee

Ms. Ally-Dickerson reported that the committee has not met since the last Board meeting and reminded Board members that SBGP's most recent quarterly report was published and distributed in July.

Secretary

Ms. Pitkow stated that there was no business to report to her knowledge.

Public Comments

There were no comments or questions from members of the public or other meeting attendees.

Other Business

Ms. Porter reviewed the schedule of upcoming meetings, including Board meetings scheduled for the third Wednesday of each month in 2020. The meetings will be held via Zoom screensharing conference call due to the COVID-19 pandemic until further notice.

Adjournment

There being no further business or comments, the meeting was adjourned at 7:35 pm.

Minutes of the September 16, 2020 Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The meeting was held via Zoom screensharing conference call.

Board members in attendance: Geof Washington, Chair; Debbie Ally-Dickerson; Randy Conroy; Veronica Crosby; Scott Davis, proxy for Council President Brandon Scott; Walt Ettinger; Neal Friedlander, proxy for Councilman Eric Costello; Quincy Goldsmith; Jayne Jenkins, proxy for Michael Tyson; Alvin Lee; Nancy McCole Mead; Rev. Willie James Pack, Sr.; Bill Reuter; and Noah Smock. SBGP staff members in attendance: Brad Rogers, Executive Director; Acacia Asbell, Community Grants Director; Amy Bernstein, Community Grants and Communications Manager; Oscar Harrell, Enhanced Services Director; Lauren McDade McLaughlin, Operations Manager; Erica Z. Pitkow, Operations Director (recording minutes); and Marissa Ramirez, Communications and Outreach Specialist. Guests in attendance: Chris Lehman and Stephen Mackall, SB & Company; Andre Robinson; Keisha Allen; and Lisa Hodges, Executive Director, Westport CEDC.

Mr. Washington called the meeting to order at 6:03 pm and presided. A quorum was present.

Welcome and Overview

Mr. Washington reviewed highlights of SBGP’s work and the meeting agenda.

Minutes of the August 19, 2020 Board of Directors Meeting

The minutes of the August 19, 2020 Board of Directors meeting were presented and unanimously approved by the Board.

Report of Independent Public Accountants for the Year Ended June 30, 2020

Mr. Lehman, the audit engagement partner from SB & Company, presented and reviewed the audit results, Financial Statements Together with Report of Independent Public Accountant for the Year Ended June 30, 2020, and required communications. SB & Company issued an unmodified (clean) opinion on the financial statements, did not discover any instances of fraud or material weakness in internal controls, received full cooperation from management, and assessed the control environment to be effective in all areas (the highest rating).

In response to several questions from the Board, Mr. Lehman stated that there were no areas identified for potential improvements, data management and security is satisfactory, and the increase in liabilities from the previous year was due to timing. He also discussed SBGP’s deposit accounts, and the Board met with Mr. Lehman without staff present.

The Board accepted the FY20 audit report.

Based on best practices, Mr. Ettinger noted that since SBGP has now completed its engagement for the FY18-FY20 audits with SB & Company, the Finance Committee agreed to solicit and review bids for FY21. If SBGP engages SB & Company again, it will switch partners.

Executive Director and Staff Reports

Ms. Asbell provided an update on Community Grants, including projects underway, on hold, approaching completion and recently completed. She highlighted several projects, including Cherry Hill Eagles' youth development and mentoring program, Ridgely's Delight's beautification efforts, a mobile food pantry, Leveling the Playing Field, Sustainability and Safety at the Pigtown Community Garden, and MY G.I.R.L.S., Inc. Mr. Reuter and Ms. Mead spoke about a site visit with Habitat for Humanity and their new homes in Pigtown and Mt. Winans. Ms. Asbell also discussed "Keys to Capacity Online" – a series of free, weekly workshops aimed at supporting and building capacity for community-focused organizations in the District and beyond – and other capacity building efforts. The Program Committee is expanding efforts to ensure its processes are conducted through a diversity, equity and inclusion lens and exploring a potential preliminary video submission as part of the grant application process. Staff and Board members were encouraged to continue attending community meetings and events.

Ms. Ramirez provided a communications update and invited Board members to celebrate the start of construction of the Middle Branch Fitness and Wellness Center by watching the livestream of the groundbreaking event on September 21, 2020.

Mr. Rogers presented a prospective opportunity SBGP was approached about: serving as a fiscal sponsor for the Baltimore Environmental Justice Journalism Initiative (EJJI). He provided some background on fiscal sponsorships and Baltimore's fiscal sponsorship ecosystem and discussed proposed parameters for potential fiscal sponsorships in general as well as the potential fiscal sponsorship of EJJI. While fiscal sponsorships are not central to SBGP's work, they could serve to incubate important projects with strategic alignment on a limited basis.

The Board had a detailed discussion of the opportunity, including benefits and risks. The Board expressed some concerns and agreed to delegate further discussion and consideration to the Governance and Nominating Committee.

Ms. Pitkow reviewed ethics and other Board requirements and outstanding compliance. The deadline for annual financial disclosure filings for calendar year 2019 was July 15, 2020. There are no ethics trainings scheduled at this time.

Committee and Officer Reports

Governance and Nominating Committee

Ms. Pitkow reported that the committee has not met since the last Board meeting and provided an update on the Board application review and nomination process and timeline. The review team has completed its review of all applications and will conduct applicant interviews in early October before nominating a slate of five candidates for appointment to and by the Board at the October 2020 Board meeting. Ms. Pitkow also discussed Board and staff activities, including a Lakeland neighborhood tour scheduled for September 23, 2020 and socials in parks around the District.

Strategic Planning Committee

Mr. Ettinger reported that the committee has not met since the last Board meeting but will review equity tracking options at its next meeting. He also provided updates on Transformational Projects:

- The first annual review of the CDC operating award to Westport CEDC is planned for October 2020, when the award is up for renewal. The Board is scheduled to vote on the continuation of funding for the CDC operating award to Westport CEDC at its October 21, 2020 meeting.
- The Middle Branch Fitness and Wellness Center groundbreaking is scheduled for September 21, 2020.
- Negotiations are underway with Field Operations, the runner-up in the design competition, to take over as lead for the Middle Branch Waterfront design team. The project brief drafting will begin in October 2020, and SBGP has received authorization to apply for \$25 million in FEMA flood mitigation funds to construct living shorelines and berms around the basin.

Program Committee

Mr. Reuter reported on the September 14, 2020 committee meeting and invited other interested Board members to join the committee. The Program Committee is eagerly awaiting guidance related to the last cycle of provisional grant awards and any potential future grant cycles.

Finance Committee

Mr. Rogers reported on the September 14, 2020 committee meeting, and Ms. Pitkow reviewed the July 2020 financial statements and reports.

Mr. Rogers provided an update on financial planning. The committee was presented with and discussed three financial planning approaches for FY21 and recommended SBGP follow the moderate, or cautious, approach, which Mr. Rogers presented to the Board. The cautious financial planning approach assumes some modest, likely revenue and authorizes increased program spending relative to the current financial plan through December 31, 2020 while holding additional funds either for future expenses or to be deployed if the pandemic and economy improve.

The Board discussed financial planning in detail and agreed with following the cautious approach but continuing to monitor performance monthly and reevaluate the approach as needed. The Board asked staff and the Finance Committee to develop and consider two cautious spending proposals, one assuming a 50 percent risk factor on revenues and one assuming a more cautious 25-30 percent risk factor, and report back to the Board at the October 2020 meeting.

Communications Committee

Ms. Ally-Dickerson reported that the committee has not met since the last Board meeting. In response to a question, Ms. Ramirez stated that SBGP will share the livestream of the Middle Branch Fitness and Wellness Center groundbreaking on its Facebook page.

Secretary

Mr. Rogers stated that there was no business to report to his knowledge.

Public Comments

There were no comments or questions from members of the public or other meeting attendees.

Other Business

Mr. Washington reviewed the schedule of upcoming meetings, including Board meetings scheduled for the third Wednesday of each month in 2020. The meetings will be held via Zoom screensharing conference call until further notice due to the COVID-19 pandemic. Staff is developing the calendar of 2021 Board and committee meetings.

Adjournment

There being no further business or comments, the meeting was adjourned at 7:45 pm.

Minutes of the October 21, 2020 Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The meeting was held via Zoom screensharing conference call.

Board members in attendance: Geof Washington, Chair; Debbie Ally-Dickerson; Sandy Brennan; Randy Conroy; Veronica Crosby; Scott Davis, proxy for Council President Brandon Scott; Walt Ettinger; Councilman Eric Costello; Quincy Goldsmith; Alvin Lee; Nancy McCole Mead; Rev. Willie James Pack, Sr.; Phylicia Porter; Bill Reuter; Sophia Silbergeld; Noah Smock; Michael Tyson; and Elizabeth Whitmer. SBGP staff members in attendance: Brad Rogers, Executive Director; Acacia Asbell, Community Grants Director; Amy Bernstein, Community Grants and Communications Manager; Oscar Harrell, Enhanced Services Director; Lauren McDade McLaughlin, Operations Manager; Erica Z. Pitkow, Operations Director (recording minutes); and Marissa Ramirez, Communications and Outreach Specialist. Guests in attendance: Keisha Allen; James Alston; Neal Friedlander, proxy for Eric Costello; Lisa Hodges, Executive Director, Westport CEDC; Jayne Jenkins, proxy for Michael Tyson; Sharon Johnson; Andre Samuel; and Frances Taylor.

Mr. Washington called the meeting to order at 6:05 pm and presided. A quorum was present.

Welcome and Overview

Mr. Washington reviewed highlights of SBGP’s work and the meeting agenda.

Minutes of the September 16, 2020 Board of Directors Meeting

The minutes of the September 16, 2020 Board of Directors meeting were presented and unanimously approved by the Board.

Executive Director and Staff Reports

Mr. Rogers provided updates on SBGP’s program work and Transformational Projects. He provided an update on the Middle Branch Waterfront efforts, including the process and timeline for completing the master plan and the grant proposal for FEMA’s Building Resilient Communities and Infrastructure (BRIC) program and an RFQ for Team Members, which have been selected.

Ms. Ramirez provided a communications update, noting upcoming Keys to Capacity Online workshops.

Ms. Pitkow reviewed ethics and other Board requirements and outstanding compliance. The deadline for annual financial disclosure filings for calendar year 2019 was July 15, 2020. There are no ethics trainings scheduled at this time.

Committee and Officer Reports

Governance and Nominating Committee

Ms. Porter reported on the October 1, October 3, and October 5, 2020 committee meetings and provided an update on the Board application process. The application for five new Board members to begin serving effective January 1, 2021 opened on July 1, 2020 and closed on August 14, 2020. SBGP

received 16 applications, and the list of applicants was posted on the SBGP website for public comments. The application review team completed the review process (Board members were invited and encouraged to volunteer to help). The 16 applications were reviewed compared to the established criteria and Board composition requirements. Of the 16 applicants reviewed, eight were selected for interviews, of which five were nominated for appointment to the SBGP Board. Since SBGP received more qualified applicants than it has open Board seats, staff will be working to connect existing Board members with applicants as proxies. Ms. Porter presented the slate of five nominees to the SBGP Board: Alvin Lee; Reverend Willie Pack, Sr.; Bill Reuter; Elizabeth Whitmer; and Kelly Quinn.

The appointments of Alvin Lee; Reverend Willie Pack, Sr.; Bill Reuter; Elizabeth Whitmer; and Kelly Quinn effective January 1, 2021 were approved by the Board. Alvin Lee; Reverend Willie Pack, Sr.; Bill Reuter; and Elizabeth Whitmer recused themselves from the topic and vote.

Ms. Porter stated that in accordance with the bylaws, the Board shall select from among its members individuals to serve as Vice Chair, Treasurer and Secretary during the final meeting of each calendar year. Ms. Porter, Ms. Whitmer, and Ms. Esteve are interested in continuing to serve as Vice Chair, Treasurer, and Secretary, respectively.

The Board unanimously voted to select Ms. Porter, Ms. Whitmer, and Ms. Esteve to serve as Vice Chair, Treasurer, and Secretary, respectively.

Mr. Rogers discussed Board and staff activities, including a Lakeland neighborhood tour that was held September 23, 2020 and a tour of Otterbein and Sharp-Leadenhall scheduled for October 22, 2020.

Strategic Planning Committee

Mr. Ettinger reported on the October 6, 2020 committee meeting and provided an update on the first annual review of the CDC operating award to Westport Community Economic Development Corporation (CEDC), the third and final CDC operating award. The awards are three-year grants that are reviewed and renewed each year.

Mr. Rogers and Ms. Asbell provided an overview of the operating support fund and process, including applications, awards, implementation, monitoring and reporting. They also discussed the review and evaluation of Westport CEDC's progress in meeting the minimum organizational standards and achieving the programmatic goals listed in their grant agreement. Staff and the committee found that Westport CEDC met all minimum organizational standards except one (which the awardee reported has since been resolved) and achieved or partially achieved some but not all of their programmatic goals. Additional work and activities outside of the grant scope and some COVID-related challenges were noted. Mr. Rogers also reported on the status of the awardee's Year 1 funding requests and funds remaining as well as some other grant administration challenges related to payment request documentation and compliance with project budgets. He presented a summary comparison of the Year 1 progress of all three CDC operating awardees, noting that the three grant scopes are not identical and that the Year 1 budget spent row includes all funds requested but not necessarily paid to date.

Mr. Ettinger reported that the committee did not reach a consensus regarding whether to recommend the Board renew the award to Westport CEDC, renew the award with conditions (e.g. require another review and renewal in six months and/or not rollover unspent Year 1 funds), or cancel the award; the

committee was split between the latter two. He reminded the Board that the awards are for operating support.

Each committee member shared their concerns, highlights from the committee meeting and deliberation, and vote regarding whether to renew the award, and the Board had an extensive discussion of financial, operational, and other issues. The Board discussed the unspent Year 1 CDC operating funds, whether other funds were leveraged, and Westport CEDC's request to draw against the COVID aid contract for staff salaries. The public source of the funds, which are only provided on a reimbursement basis, and importance of accountability was noted. The Board also discussed operational capacity and sustainability, delays in hiring planned staff, the feasibility of the programmatic goals, economic and other challenges related to the pandemic, SBGP's commitment to capacity building and the community, and the community's needs. The Board suggested that SBGP develop guidelines so that it can approach similar situations consistently and effectively in the future. In response to a question, Mr. Rogers stated that staff has the capacity to work with the committee to develop conditions for the renewal of the CDC operating award and to support Westport CEDC in its efforts to meet any conditions agreed to by the Board and committee.

The Board unanimously approved the renewal of funding for the CDC operating award to Westport CEDC for six months with conditions to be developed by the committee, including that Westport CEDC will meet with the committee within three months on their progress toward meeting the conditions. The committee and Board will determine whether to renew the award for the remainder of Year 2 after six months.

The Board also voted not to rollover any Year 1 funds remaining after all payment requests received to date (and payable) are processed. Mr. Davis abstained from the vote.

Program Committee

Mr. Reuter reported on the October 5, 2020 committee meeting, including a presentation by Black Yield Institute, updates on Enhanced Services and Keys to Capacity Online, and ongoing work to apply a diversity and equity lens to the Community Grants program. The Program Committee is eagerly awaiting guidance related to the last cycle of provisional grant awards and any potential future grant cycles.

Finance Committee

Ms. Whitmer reported on the October 15, 2020 committee meeting and noted that Mr. Conroy joined the committee and shared information and projections related to casino revenues.

Ms. Pitkow reviewed the August 2020 financial statements and reports and provided an update on financial planning. The committee was presented with and discussed two cautious financial planning approaches for FY21 (one applying a moderately cautious 50 percent risk factor on revenues and another applying a more cautious 30 percent risk factor) and recommended SBGP follow the moderately cautious approach, which Ms. Pitkow presented to the Board. The approach assumes some modest, likely revenue and authorizes increased program spending (relative to the current financial plan through December 31, 2020) while holding additional funds either for future expenses or to be deployed if the pandemic and economy improve.

The Board discussed financial planning in detail, and Mr. Conroy noted that he agrees with the moderately cautious approach. In response to questions related to the last cycle of provisional grant awards, Mr. Rogers stated that Ms. Asbell will follow up with all of the awardees once she knows whether funds are available. The Board agreed with the committee's recommendation: follow the moderately cautious approach but continue to monitor performance monthly and reevaluate the approach as needed.

Ms. Pitkow also presented a summary of SBGP's new Compensation Plan developed with the Finance Committee and a third-party HR/compensation consultant. She shared an overview of the plan, including the purpose, roles and responsibilities, procedures, and program review and evaluation.

Communications Committee

Ms. Ramirez reported on the October 9, 2020 committee meeting, including website and social media analytics and an expanded and enhanced communications plan in development.

Secretary

Mr. Washington stated that there was no business to report to his knowledge.

Public Comments

Ms. Hodges thanked the Board for renewing the CDC operating award to Westport CEDC and offered several clarifications. Regarding leverage, she discussed other grants received during the grant period. She stated that she felt the characterization of eligible and ineligible expenditures under the contract to provide COVID aid were not accurate. She noted that the market is soft and potential buyers are challenged due to the pandemic and economy. She would welcome any opportunity to present to the Board in the future.

There were no additional comments or questions from members of the public or other meeting attendees.

Other Business

Mr. Washington reviewed the schedule of upcoming meetings, including Board meetings scheduled for the third Wednesday of each month in 2020 and 2021 and the calendar of 2021 committee meetings. Meetings will continue to be held via Zoom screensharing conference call until further notice due to the COVID-19 pandemic. Staff is still exploring potential options for a December social.

Reverend Pack stated that he discussed local hiring as well as minority- and women-business enterprise and small business participation related to SBGP projects with Mr. Lee and Mr. Rogers. He noted his appreciation for Mr. Rogers's responsiveness and SBGP's efforts on these matters.

Adjournment

There being no further business or comments, the meeting was adjourned at 8:10 pm.

Minutes of the November 18, 2020 Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The meeting was held via Zoom screensharing conference call.

Board members in attendance: Geof Washington, Chair; Debbie Ally-Dickerson; Sandy Brennan; Randy Conroy; Scott Davis, proxy for Council President Brandon Scott; Walt Ettinger; Neal Friedlander, proxy for Councilman Eric Costello; Quincy Goldsmith; Pastor Alvin Gwynn; Jayne Jenkins, proxy for Michael Tyson; Nancy McCole Mead; Michael Murphy, proxy for Karl Lowe; Phylcia Porter; Bill Reuter; Sophia Silbergeld; Noah Smock; and Elizabeth Whitmer. SBGP staff members in attendance: Brad Rogers, Executive Director; Acacia Asbell, Community Grants Director; Amy Bernstein, Community Grants and Communications Manager; Oscar Harrell, Enhanced Services Director; Lauren McDade McLaughlin, Operations Manager; Erica Z. Pitkow, Operations Director (recording minutes); and Marissa Ramirez, Communications and Outreach Specialist. Guests in attendance: Ray Jackson and Al Barry, Stonewall Capital; and Ethan Cohen, Mayor’s Office, City of Baltimore.

Mr. Washington called the meeting to order at 6:05 pm and presided. A quorum was present.

Welcome and Overview

Mr. Washington reviewed highlights of SBGP’s work and the meeting agenda.

Westport Mixed-Use Waterfront Development Project

Mr. Rogers introduced Ray Jackson, a principal of Stonewall Capital, to discuss their planned mixed-use waterfront development project in Westport. Mr. Jackson provided an update on the project and the development process, including environmental studies. He has met with various community organizations, public officials, and other stakeholders and has invited Mr. Rogers to their team meetings. They hope to have a preliminary concept plan complete in the next few weeks, at which point they will collect stakeholder input before proceeding to the Planning Department. The plan will include townhouses, market rate and affordable apartments, and commercial and retail space. They are in preliminary conversations with the City about creating park and recreation space next to the site. Their goal is for the project to be part of the overall, existing community rather than a separate community. The project will be privately financed; they do not intend to seek public financing, including Tax Increment Financing.

Mr. Goldsmith asked whether the nearby electrical installation could be a potential health hazard to new residents. Mr. Jackson responded that the environmental assessment will include the active BGE substation. He also shared his contact information.

Minutes of the October 21, 2020 Board of Directors Meeting

The minutes of the October 21, 2020 Board of Directors meeting were presented and unanimously approved by the Board.

Executive Director and Staff Reports

Mr. Rogers provided updates on SBGP's program work, including the process and timeline for completing the grant proposal for FEMA's Building Resilient Communities and Infrastructure (BRIC) program and the proposed project scope. He also provided an update on the Middle Branch Waterfront planning effort. The project brief has restarted and the master plan is ready to begin.

Mr. Rogers reported that SBGP is subject to Maryland's Public Information Act (PIA) and received its first PIA request from one of the CDC operating support awardees for the agreements with the other CDC operating support awardees. SBGP's legal counsel reviewed the request and determined that the agreements should not be provided, since they include a provision protecting the awardees from the potential disclosure of trade secrets or other confidential information. However, the provision waives PIA rights for the disclosure of specific facts, which were provided in response to the PIA request.

Mr. Rogers discussed the recently announced casino capacity restrictions, which he does not expect to have a dramatic impact on SBGP's revenues. Revenues have nearly reached those included in the cautious spending plan authorized at the last Board meeting. In response to a question, Mr. Rogers explained that SBGP has some funds tentatively set aside for additional COVID response if needed.

Ms. Asbell provided an update on Community Grants, including highlights of projects underway and recently completed. SBGP staff is meeting with grantees from the last cycle to onboard them and adjust their projects as needed; a full orientation is being planned for January 2021. Planning is underway for the upcoming Winter 2021 grant cycle. Ms. Asbell also discussed registration and attendance for the Keys to Capacity Online workshops.

Mr. Whitmer noted that she received positive feedback on the workshops. In response to a question about the onboarding and implementation of projects from the last grant cycle, Ms. Asbell explained that she will present significant scope adjustments to the Program Committee as appropriate.

Ms. Ramirez provided a communications update, noting upcoming Keys to Capacity Online workshops.

Ms. Pitkow reviewed ethics and other Board requirements and outstanding compliance. The deadline for annual financial disclosure filings for calendar year 2019 was July 15, 2020. There are no ethics trainings scheduled at this time.

Committee and Officer Reports

Communications Committee

Ms. Ally-Dickerson reported that the committee has not met since the last Board meeting and asked Board members to share information about the Keys to Capacity Online workshops.

Finance Committee

Ms. Whitmer reported on the November 9, 2020 committee meeting, and Ms. Pitkow reviewed the September 2020 financial statements and reports.

Governance and Nominating Committee

Ms. Porter reported that the committee has not met since the last Board meeting. SBGP is working to identify potential proxies from the pool of Board applicants for existing Board members who are interested in having a proxy. A tour of the Otterbein and Sharp-Leadenhall neighborhoods was held on October 22, 2020, and a tour of Cherry Hill's waterfront parks is scheduled for December 3, 2020.

Program Committee

Mr. Reuter reported that the committee has not met since the last Board meeting.

Strategic Planning Committee

Mr. Ettinger reported on the November 10, 2020 committee meeting. He also informed the Board that he is resigning at the end of the calendar year for personal reasons and thanked the Board and staff.

Secretary

Mr. Rogers stated that there was no business to report to his knowledge.

Public Comments

There were no comments or questions from members of the public or other meeting attendees.

Other Business

Mr. Washington reviewed the schedule of upcoming meetings. Staff will share details of the December social once they are finalized.

Mr. Goldsmith noted that the annual meeting of the Maryland Philanthropy Network, of which SBGP is a member and which has valuable programming, is scheduled for tomorrow.

Adjournment

There being no further business or comments, the meeting was adjourned at 7:15 pm.

Minutes of the December 16, 2020 Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The meeting was held via Zoom screensharing conference call.

Board members in attendance: Geof Washington, Chair; Debbie Ally-Dickerson; Councilman Eric Costello; Veronica Crosby; Scott Davis, proxy for Mayor Brandon Scott; Walt Ettinger; Quincy Goldsmith; Jayne Jenkins, proxy for Michael Tyson; Alvin Lee; Nancy McCole Mead; Rev. Willie Pack Sr.; Bill Reuter; Noah Smock; and Elizabeth Whitmer. SBGP staff members in attendance: Brad Rogers, Executive Director; Acacia Asbell, Community Grants Director; Amy Bernstein, Community Grants and Communications Manager; Oscar Harrell, Enhanced Services Director; Lauren McDade McLaughlin, Operations Manager; Erica Z. Pitkow, Operations Director (recording minutes); and Marissa Ramirez, Communications and Outreach Specialist. Guests in attendance: Neal Friedlander, proxy for Councilman Eric Costello; Kelly Quinn; and Christine Robinson.

Mr. Washington called the meeting to order at 6:05 pm and presided. A quorum was present.

Welcome and Overview

Mr. Washington reviewed highlights of SBGP’s work and the meeting agenda. Meeting attendees introduced themselves.

Executive Director’s and Staff’s Year-end Review

Staff members discussed their areas of responsibility and presented highlights and accomplishments from their work over the last year. Ms. Asbell presented on Community Grants and thanked Amy Bernstein for her work, Mr. Harrell discussed Enhanced Services, Ms. Ramirez presented on communications and outreach, and Ms. McDade McLaughlin and Ms. Pitkow discussed operations.

Mr. Rogers reflected on the last year, the upcoming year, and the context in which SBGP works. He thanked Mr. Washington and the rest of the Executive Committee, the committee chairs and the rest of the Board, and the staff for their service and dedication over the last year.

Mr. Washington made some remarks and thanked the Board and staff.

Public Comments

There were no comments or questions from members of the public or other meeting attendees.

Other Business

Ms. Pitkow noted that the October 2020 financial statements and reports were provided by email.

Mr. Washington reviewed the schedule of upcoming meetings.

Adjournment

There being no further business or comments, the meeting was adjourned at 7:40 pm.