

South Baltimore Gateway Partnership Governance and Nominating Committee Meeting
Friday, October 25, 2019, 3:00–4:30 pm
City Garage Kitchen Conference Room (101 W. Dickman Street, Baltimore, MD 21230)

AGENDA

1. Approval of July 31, 2019 Governance and Nominating Committee meeting minutes
2. Board member nomination and appointment process
 - a. Board composition requirements and applicants – Closed Meeting Topic
 - b. Staff filtering and review of applications – Closed Meeting Topic
 - c. Committee review process
 - i. Application review team volunteers (by 10/25)
 - ii. Unconscious bias training (view recording at your convenience)
 - iii. Application review training and Submittable account access (review at today's meeting and/or completed with Erica Pitkow individually)
 - iv. List of applicants distributed to review team (10/26)
 - v. Conflicts of interest and recusals (submit to Erica Pitkow by 10/29)
 - vi. Application review and interview/meeting assignments distributed (10/30)
 - vii. Public input (submitted by 11/1, and then distributed to reviewers)
 - viii. Application reviews submitted and interviews/meetings completed* (by 11/8)
*Important: discuss Ethics and Conflicts of Interest with applicants
 - ix. SBGP staff develops slate options based on Board composition requirements and application reviews
 - x. Committee selects slate of nominees for Board vote (Committee meeting to be scheduled for the week of 11/11)
 - d. Board vote on nominated slate of Board appointees (11/20)
3. Board officers and committee memberships
 - a. "During the final meeting of each calendar year, the Board shall select from among its members individuals to serve as Vice Chair, Treasurer and Secretary of the Authority."
 - b. "Membership of each committee shall be determined by the Board."
4. Next steps
 - a. Schedule Governance and Nominating Committee meeting for the week of 11/11
 - b. Other business
5. Adjourn

This meeting is open to the public, however, part or all of the meeting may be conducted in a closed session to discuss matters that the Open Meetings Act permits to be discussed in a closed session.