

**South Baltimore Gateway Partnership**  
**February 21, 2018 | 6:00pm**  
**Board Meeting Minutes**

In Attendance: Brad Rogers, Jillian Drummond, Debbie Ally-Dickerson, Bill Reuter, Beth Whitmer, Walt Ettinger, Andrew Gervase, Geoffrey Washington, Erica Pitkow, Ethan Cohen, Keisha Allen, Michael Tyson, Justin Lane, Alvin Lee, Aparna Jain.

**I. Welcome/ Overview of timeline and milestones: Board Chair**

- a. The meeting started at 1818. Participation was light however a quorum was met.

**II. Executive Director Update**

- a. Brad provided a broad review of the work of the staff from the past month and described overarching goals of the meeting.
  - i. Community Grants and Technical Support.
  - ii. Enhanced Services, Ripken, and Implementation Plan
  - iii. Transformational Projects and Temporary Staffing
- b. Brad announced the latest community grant accomplishments. Among them were:
  - i. A new cycle was announced and communicated.
  - ii. The online submission portal is available.
  - iii. There is one week left for grant proposals for Cycle 2 (Feb. 28 deadline).
  - iv. Grant outreach and writing workshops are all complete.
- c. Since Center Stage was not prepared to complete their Carroll Park project this Summer as planned, they will not be receiving their funding.
- d. Brad announced Enhanced Services recent accomplishments. Among them were:
  - i. Completed the needs assessment.
  - ii. The implementation plan is 95% complete. The plan will be a living document.
- e. Brad presented the partnership's Anticipated Organizational Chart. A brief explanation for each position was provided.
- f. The FY19 Budget and announcement of the partnership's scheduled Public Meeting were discussed and Brad provided an update on the partnership's bill hearing.
- g. Brad displayed the partnership's financial dashboard and described the FY19 Budget.

### III. Committee/Officer Reports

#### a. Finance (Beth Whitmer)

- i. Beth proposed a motion to pass the FY19 budget. The motion was unanimously approved by the board.

#### b. Strategic Planning (Walt Ettinger)

- i. Walt spoke to the desire of voting for a motion for the Strategic Planning Committee to approve support for the Cherry Hill Recreation Center. Now there are discussions within Parks & Rec regarding moving the facility from the school to another location, such as Reedbird Park.

#### c. Program (Jillian Drummond)

- i. Jillian spoke on behalf of the Program Committee. She reiterated the deadline of the grant application.
- ii. She also stated that Acacia will send an email reminder to the board for participation of grant evaluation.
- iii. She mentioned the requirement that part of the grant recipient's funds must contribute to a portion of the partnership's insurance policy.

#### d. Communications (Debbie Ally-Dickerson)

- i. Debbie communicated that the committee met and discussed communications and outreach options. Social media is the least costly method of media coverage but may not reach everyone. Mailers to the District would be more costly, but remains an option. Also mentioned were submitting a message for neighborhood newsletters, to coincide with grant submission deadlines, and using board members to reach out to their respective communities.

#### e. Secretary (Andrew Gervase)

- i. Andrew took in consideration Aparna's suggestion that the board approve minutes from the board's prior meeting before proceeding with the current meeting and post the minutes for public view.

### IV. Public Comment: An opportunity for members of the public to provide brief comments to the Board.

- a. No members of the public were present.

### V. Next Steps: Discuss next steps and dates.

- a. The public meeting, when the budget will be presented, was tentatively scheduled for March 14, 2018. The public meeting was subsequently rescheduled for March 21, 2018 since Brad Rogers would not be available on March 14, 2018.

- b. The next board meeting was tentatively scheduled for March 21, 2018. The agenda will include adoption of the FY19 budget, pending approval from the Board of Estimates (BOE). The board meeting was subsequently rescheduled for March 28, 2018 due to the rescheduling of the public meeting.
- c. The FY19 budget will be submitted to the BOE in early April.
- d. BOE Approval of FY19 budget is anticipated by the end of June

**VI. Adjourn**

- a. The meeting was adjourned by 19:37.