

Minutes of the March 28, 2018 Board of Directors Meeting for the South Baltimore Gateway Community Impact District Management Authority dba South Baltimore Gateway Partnership (“SBGP”)

The meeting was held in the MedStar Harbor Hospital Baum Auditorium, 3001 S. Hanover Street, Baltimore, MD 21225.

Board members in attendance were: Geoffrey Washington, Chair; Keisha Allen; Debbie Ally-Dickerson; Ethan Cohen, proxy for Colin Tarbert; Sandy Davis, proxy for Aparna Jain; Walter Ettinger; Shakira Garcia, proxy for Jackie Grace-Pope; Andy Gervase; Jill Johnson; Justin Lane, proxy for Eric Costello; Alvin Lee; Karl Lowe; Ed Reisinger, proxy for Bernard “Jack” Young; Bill Reuter; and Michael Tyson. Staff in attendance was: Brad Rogers, Executive Director, and Erica Pitkow, Operations Manager (recording minutes). Members of the public and others in attendance were: Brent Flickinger, City of Baltimore Department of Planning; Crystal Hamlett; Jamaal Johnson; Tiffany Jones; Michael Middleton; Shirell Moore; and Pamela Oliver.

Mr. Washington called the meeting to order at 6:15 pm and presided. A quorum was present.

Welcome and Overview

Mr. Washington reviewed the meeting agenda.

Mr. Washington stated that SBGP held its annual Spring Public Meeting on March 21, 2018 as scheduled. He explained that the meeting was held despite inclement weather earlier that day, because SBGP’s Bylaws and establishing legislation require that the Board give notice of the Spring Public Meeting for three consecutive weeks prior to the date of the meeting and do not provide flexibility for inclement weather or rescheduling the meeting. In order to provide those who were unable to attend the meeting the opportunity to participate and comment, SBGP made the meeting materials available online and invited written comments by email. It was suggested that the Board consider scheduling an inclement weather date in the future.

Minutes of the January 24, 2018 and February 21, 2018 Meetings

The minutes of the January 24, 2018 and February 21, 2018 Board of Directors meetings were presented and unanimously approved by the Board. They, and future meeting minutes, will be posted on the SBGP website.

Executive Director Report

Mr. Rogers provided updates on SBGP’s program areas – Community Grants, Enhanced Services and Transformational Projects. SBGP continues to administer the grants awarded during the first funding cycle, and the Program Committee is meeting on April 13, 2018 to review grant applications submitted during the second funding cycle. SBGP has engaged a consultant to help manage the Fiscal Year 2017 Transformational Project: helping to fund the Middle Branch Waterfront Plan.

Mr. Rogers reported on staffing. An additional BaltimoreCorps Fellow placed with the Mayor’s Office will be providing support to SBGP’s Enhanced Services and Community Grants work by serving as a community engagement officer. SBGP is also finalizing position descriptions for three new, permanent

staff positions – Community Grants Director, Enhanced Services Director, and Operations Director – which will be posted in the coming weeks. Mr. Rogers requested assistance publicizing the positions, especially to District residents.

Mr. Rogers shared the public comments that were made at the Spring Public Meeting as well as two written public comments submitted by email after the meeting. It was noted that neither of the written comments was directly related to the FY 2019 Financial Plan.

Mr. Rogers provided an update on Senate Bill 480, which Senator Ferguson is sponsoring in the General Assembly of Maryland. The bill specifies that the State distribute SBGP's share of Local Impact Grants directly to SBGP effective July 1, 2018. The bill passed in the Senate, and the first reading had a hearing in the House on March 21, 2018.

Mr. Rogers and Ms. Pitkow discussed Ethics and other Board requirements. Ms. Pitkow reminded the Board that an annual financial disclosure must be filed by each member by April 30, 2018. She will share future Ethics training dates with the Board when the City schedules trainings.

Committee and Officer Reports

Finance Committee Report and FY 2019 Financial Plan (Budget)

Mr. Rogers presented the Finance Committee Report and FY 2019 Financial Plan on behalf of Beth Whitmer, Treasurer and Finance Committee Chair, since she was unable to attend the meeting. Mr. Rogers reviewed and discussed the FY 2019 Financial Plan with the Board – including revenues, expenses, and assumptions – as well as related public comments, questions and discussion from the Spring Public Meeting.

The FY 2019 Financial Plan was unanimously approved by the Board.

Mr. Rogers stated that the Financial Plan will be provided to the Local Development Council for comment and then submitted to the Board of Estimates for approval by April 30, 2018.

Strategic Planning Committee Report and Resolution regarding the Middle Branch Fitness and Wellness Center at Cherry Hill

Mr. Ettinger presented the Strategic Planning Committee Report and, on behalf of the Committee, recommended that the Board adopt the Resolution in Support of the Middle Branch Wellness and Fitness Center at Cherry Hill. Mr. Ettinger and Mr. Rogers reviewed the project proposal and resolution in detail, including background, the opportunity and strategic value, issues and concerns, definitions of success, and the timeline. There was extensive discussion of the project and resolution.

The Board unanimously voted to adopt the Resolution in Support of the Middle Branch Wellness and Fitness Center at Cherry Hill.

Mr. Cohen and Councilman Reisinger thanked the Committee and Board for their partnership on the project.

Program Committee Report

Mr. Rogers presented the Program Committee Report on behalf of Acacia Asbell, Program Committee Chair, since she was unable to attend the meeting. He stated that the Committee is meeting on April 13, 2018 to review grant applications submitted during the second funding cycle; any additional Board members interested in participating were directed to contact Acacia Asbell.

Communications Committee Report

Ms. Ally-Dickerson presented the Communications Committee Report. She reported that the Committee has not met since the last Board meeting and requested that the Board continue to engage with SBGP on social media and share information with their communities.

Secretary's Report

Mr. Gervase presented the Secretary's Report and stated that Ms. Pitkow started recording Board and certain other meeting minutes starting with the March 21, 2018 Spring Public Meeting. Meeting notifications were discussed.

Discussion: Governance and Nominating Committee and Executive Director Performance Evaluation Process

Mr. Washington noted that SBGP's Bylaws state that there will be standing Governance and Nominating committees and that the Board should develop a process for evaluating the Executive Director's performance. Mr. Washington, Ms. Johnson, Mr. Cohen and Mr. Lowe expressed interest in participating in the joint Committee.

Public Comments

Mr. Rogers noted that no representative of the City was in attendance to distribute the Complete Streets Plan as indicated on the agenda.

Mr. Washington invited members of the public and other meeting attendees to provide any additional comments and questions.

Michael Middleton introduced himself as a resident of Cherry Hill and representative of the Cherry Hill Community Coalition and Cherry Hill Development Corporation. He first thanked the Board for adopting the Resolution in Support of the Middle Branch Wellness and Fitness Center at Cherry Hill and asked that SBGP continue to work with the community moving forward. Next, he recognized that SBGP must follow certain procedures but expressed disapproval that the Spring Public Meeting was held despite inclement weather. Mr. Washington thanked him for his comments and again explained SBGP's Bylaws and legislative requirements. He also stated that SBGP is researching and considering solutions to try to avoid such issues in the future.

Mr. Cohen announced that the final meeting on the Hanover Street Corridor Study is scheduled for May 30, 2018 and that there may be an interim meeting before then. Additional information should be available on the [Hanover Street Corridor Study page of the City of Baltimore Department of Transportation website](#).

Other Business

Mr. Washington stated that the next Board meetings are scheduled for April 18, 2018 and June 20, 2018, both from 6:00 to 8:00 pm at MedStar Harbor Hospital. Additional Board meeting dates are to be determined.

Adjournment

There being no further business or comments, the meeting was adjourned at 7:45 pm.